Commercial Filming/ Photography Inquiry Form

To protect the integrity of The Durham Museum's mission, the museum evaluates each film and photography request on a case-by-case basis to determine feasibility, appropriateness of the project's association with the museum and fees that will be involved.

Please submit requests to marketing@DurhamMuseum.org for consideration three weeks prior to requested photography/film dates.

Contact Details

Name:	
Title:	
Company:	
Address:	
Email:	
Telephone:	
Mobile:	

Filming/ Photography Details Photos Videos (check all that apply)

Project Title:	
Proposed Date for Filming/Photo Shoot:	
Proposed Time: *Include length of time required, including set up and tear down. Note preferred time of day (morning, afternoon, evening)*	
How many in the group/film crew:	
Proposal Outline: *Describe the project and explain why you would like to film/ take photographs at the venue*	
Broadcast details: *Where and when will the photographs be shown / film be broadcast (date footage airs)*	
Proposed space within venue:	
Will this project be used to support fundraising?	

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Will this project be used to support a political campaign?	
Equipment Details:	
Will any imagery be taken of objects in the museum's collection (artifacts, artwork, train cars, etc.) If so, what is the topic of discussion or angle of the story?	
Will any scenes specifically address or discuss the museum itself? If so, what is the topic of discussion or angle of the story?	
If filming, will the museum be credited on screen or during closing credits?	
Have you been in contact with other departments about this project? Please explain.	
Additional info:	

Please note that at least one museum staff member will be present during the entire shoot. They have the right to stop filming if any conditions are not adhered to.

Commercial photography/videography will not be allowed in any part of the museum without prior consideration and written consent from The Durham Museum Director of Communications. Additionally, no material created as the result of photography or filming can be shared or distributed with any third party without the prior written consent of Director of Communications.

Commercial filming and photography are subject to fees and must be booked in advance for a specific time period. Any filming that exceeds this time period may incur an additional charge.

Complimentary access will be considered on a case-by-case basis.

All events shall harmonize with the character and mission of the museum. Events may not create any hazard or impose undue hardship to the museum and its collections, exhibits, facilities, staff or visitors. Events must be in conformance with established museum regulations and not interfere with museum operations.